**FOULNESS ISLAND PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that the next meeting of the Foulness Island Parish Council will take place on Wednesday 14th February 2018, in Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

This meeting will be open to the press and members of the public.

**ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED** to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Signed: Date:

John Watson.

Clerk to the Foulness Island Parish Council.

**AGENDA**

1. **The Chair to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive an announcement by the Clerk re the recording of meetings.**
4. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
5. **To sign as a correct record the minutes of the Full Council meeting held on 10th January 2018** *(minutes attached).*
6. **To receive a report from District and County Councillors for the area on any matters of interest.**
7. **Financial Matters**
8. To approve,
9. Payment requests for January/February 2018 *(schedule to be circulated).*
10. Receipts for January/February 2018 *(schedule to be circulated).*
11. Bank reconciliation as at 31st December, 2017 *(copy attached).*
12. Accounts for the nine months to 31st December 2017 *(copy attached).*
13. **Burial Ground**
14. To approve the scale of fees in respect of the Parish Burial Ground for 2018/2019 *(proposed charges attached).*
15. **Standing Orders/Financial Regulations**
16. To review and approve proposed changes to Standing Orders/Financial Regulations (*copies of proposed documents circulated prior to the meeting*)
17. **Bank Mandate**
18. To agree to instruct the Clark to submit a revised Bank Mandate to the Co-op Bank Ltd.
19. **Charitable Trust**
20. To agree to instruct the Clerk to investigate the cost of setting up a Charitable Trust in order to obtain grants for improvement to the Parish Council Play Area.
21. **Post Office**
22. To receive an update regarding the possible provision of a Post Office on Foulness Island.
23. **Clerk’s Report**
24. To receive a report from the Clerk about various outstanding matters to include
25. Burial Ground Tender.
26. Data Protection
27. **Ministry of Defence**
28. To receive a report from Geoff Evans, Resident Project Office.
29. **Defence Infrastructure Organisation**
30. To receive a report from the Defence Infrastructure Organisation.
31. **QinetiQ Report**
32. To receive a report from Nicki Uden, QinetiQ
33. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
34. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**

Issued 8th February 2018

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